



REGULAR BOARD MEETING MINUTES

TUESDAY, SEPTEMBER 24, 2019

6:00 PM

THE FORUM

PARKSVILLE CIVIC & TECHNOLOGY CENTRE

ATTENDEES

Trustees

Eve Flynn	Chairperson
Julie Austin	Vice-Chairperson
Laura Godfrey	Trustee
Elaine Young	Trustee
Barry Kurland	Trustee

Administration

Keven Elder	Superintendent of Schools
Ron Amos	Secretary Treasurer
Gillian Wilson	Associate Superintendent of Schools
Vivian Collyer	Director of Instruction
Chris Dempster	General Manager of Operations
Adam Stefiuk	Vice-Principal, Arrowview Elementary School Qualicum District Principals/Vice Principals' Association
Karin Hergt	Executive Assistant (Recording Secretary)

Education Partners

Mount Arrowsmith Teachers' Association (MATA)
Canadian Union of Public Employees (CUPE) Local 3570
District Parent Advisory Council (DPAC)

1. CALL TO ORDER

Chair Flynn called the meeting to order at 6:00 p.m.

2. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Chair Flynn acknowledged that the Board was meeting on the unceded territory of the Coast Salish people and thanked the Qualicum and Nanoose First Nations for sharing their shared territories with the District.

She then noted that September 30th is Orange Shirt Day and October 5 is National Teachers' Day.

3. ADOPTION OF THE AGENDA

19-84R

Moved: Trustee Austin *Seconded:* Trustee Godfrey

THAT the Board of Education of School District No. 69 (Qualicum) adopt the agenda as amended.

CARRIED UNANIMOUSLY

4. APPROVAL OF THE CONSENT AGENDA

- a. Approval of Regular Board Meeting Minutes: August 27, 2019
- b. Approval of the Special Board Meeting Minutes: August 27, 2019
- c. Ratification of In Camera Board Meeting Minutes: August 27, 2019
- d. Receipt of Ministry News
 - Education by the numbers
 - New grades 11-12 curriculum helps students reach their potential
 - Increased funding to improve students' mental health
 - Make immunization reporting part of the back-to-school routine
 - New ECE spaces provide career paths for students, relief for families
 - SOGI summit beings school year with priorities on student, Indigenous voices
- e. Receipt of Reports from Trustee Representatives
 - Oceanside Building Learning Together Coalition – Trustee Young
 - Indigenous Education Advisory Committee – Trustee Godfrey
- f. Status of Action Items – August 2019

19-85R

Moved: Trustee Godfrey *Seconded:* Trustee Young

THAT the Board of Education of School District No. 69 (Qualicum) approve the consent agenda items of the Regular Board Meeting of September 24, 2019 as amended.

CARRIED UNANIMOUSLY

5. DELEGATIONS/PRESENTATIONS**a. 2018-19 Audited Financial Statements**

Ms. Kelly Olsen, and Ms. Leanne Souchuck, representing the district's audit firm of McGorman MacLean, presented the 2018-19 Audited Financial Statements and reported that they presented fairly in all material respects as at June 30, 2019 and no significant deficiencies were noted in the audit process.

Secretary Treasurer Amos drew the Board's attention to the financial statement discussion and analysis, which articulated specific events and provided context to broaden understanding of the financial statements from the impact on the workings of the school district.

6. BUSINESS ARISING FROM THE MINUTES

None

7. MOUNT ARROWSMITH TEACHERS' ASSOCIATION (MATA)

Debbie Comer, President, commented that she had begun visiting schools to see how startup was going and to advise members of teacher supports as well as student and staff committees. Several members expressed feeling stressed with changes that were made to MyEdBC as well as new staff and new administrators learning to work with one another and how each school is run.

She then thanked the Board for the learning opportunity earlier in the day with Dr. Ross Greene. She is looking forward to implementing some of the ideas and strategies provided.

8. CANADIAN UNION OF PUBLIC EMPLOYEES (CUPE) LOCAL 3570

No Report

9. DISTRICT PARENT ADVISORY COUNCIL (DPAC)

Andrea Button, President, reported that she and other parents also enjoyed the presentation by Dr. Ross Green and appreciated being invited. She also inquired whether parents would also be able to join the follow-up conversation scheduled for October 7th.

Associate Superintendent Wilson stated that parents would be welcome to attend the follow-up conversation.

10. PUBLIC QUESTIONS AND COMMENTS (WRITTEN)

None

11. ACTION ITEMS**a. 2018-19 Audited Financial Statements**

Secretary Treasurer Amos reviewed Note 14 of the financial statements and outlined the Board's formal process of funds being put aside for special projects which is required for the restricting of surplus funds.

i. Internally Restricted Funds**19-86R**

Moved: Trustee Young *Seconded:* Trustee Godfrey

THAT the Board of Education of School District No. 69 (Qualicum) accept the Schedule of Internally Restricted Surplus as presented.

CARRIED UNANIMOUSLY

ii. 2018-19 Audits Financial Statements**19-87R**

Moved: Trustee Kurland *Seconded:* Trustee Godfrey

THAT the Board of Education of School District No. 69 (Qualicum) approve the 2018-19 Audited Financial Statements as presented.

CARRIED UNANIMOUSLY

b. Appointment of Auditor for 2019-20**19-88R**

Moved: Trustee Kurland *Seconded:* Trustee Godfrey

THAT the Board of Education of School District 69 (Qualicum) appoint the firm of McGorman McLean as the School District 69 (Qualicum) auditor for the 2019-2020 fiscal year.

CARRIED UNANIMOUSLY

It was suggested that, in order to practice due diligence, the Board consider putting the audit out to tender for the 2020-2021 audit.

12. INFORMATION ITEMS

a. Educational Programs Update

Associate Superintendent Wilson reported on the following district initiatives and events:

- Appreciation for the insight and collaborative work she has been undertaking with Dr. Collyer, Director of Instruction.
- Acknowledgement of the frustrations for staff with the changes that were made to MyEdBC and appreciation for all staff for the work they are doing from screening to data entry.
- Further to the presentation by Dr. Ross Greene, the next steps to implementing some of his ideas will be shared at the October Education Committee of the Whole meeting.
- A half day conversation was held with the Kindergarten teachers as part of the gradual entry day for students. The meeting was also an opportunity to look at the new Early Years Framework document which was responded to in draft last year. The Framework aligns with the K-primary program and outlines how to ensure staff are incorporating what is being learned about students for the first 2000 days.
- Consideration is being given to a new primary program similar to STREAM. Staff will gauge the interest of parents in the community as well as identifying a suitable site. An update will be provided to the Board early in the new year.

b. Education Planning Update

Superintendent Elder reported on the following activities taking place in the area of education planning:

- September 30th is the deadline to report enrollment to the Ministry of Education. At this point, it appears the district may slightly exceed enrollment projections. Any additional funding would be directed to supporting students.
- Appreciation to all district staff and partners for getting us so well into the year so fluidly and so early.
- Physical Literacy has been an interest of the board over the past couple of years. Although it has not come in front of the Board since the spring, committee work is being done. A recent meeting was held with support from staff from the West Vancouver School District, Play Oceanside and PacificSport Vancouver Island to determine what Physical Literacy can look like when it is at its best. Our goal is to ensure people are conversant with what physical literacy is and how everyone can be involved with keeping young people active. There are clear connections between cognitive and social-emotional development and being physically active in all types of ways. The Superintendent will continue to bring updates to the board through partnership with PacificSport and Play Oceanside.
- The Dr. Ross Greene presentation was well received with many employees and partners from community agencies in attendance. He thanked the support staff who were working at district sites and missed the presentation. Consideration will be given to determine a way to also share with them Dr. Ross Greene's ideas of learning to focus on a person's lagging skills rather than on behaviours.
- Dr. Elder and Rosie MacLeod-Shannon will be representing the district at a meeting on October 16th as part of the First Nations Education Steering

Committee to discuss the BC Tripartite Education Agreement in support of First Nations communities and learners.

- Dr. Elder will be attending the annual joint meeting of provincial representatives and the Deputy Minister of Education on October 17th.
- Secretary Treasurer Amos and the Board Chair will be attending an Education Partner Liaison meeting on October 18th.
- The District continues to be optimistic about provincial bargaining between the employer agent, BCPSEA, and the BC Teachers Federation.

13. EDUCATION COMMITTEE OF THE WHOLE REPORT

a. School Codes of Conduct

19-89R

Moved: Trustee Godfrey *Seconded:* Trustee Kurland

THAT the Board of Education of School District 69 (Qualicum) accept the School Codes of Conduct for the 2019-2020 school year as presented, once any imbedded policy numbers are corrected.

CARRIED UNANIMOUSLY

b. Use of Student Artwork on District Communications

Trustee Godfrey suggested that the use of student artwork be promoted so that students were aware that the district staff would welcome their submissions to be included in district communications

19-90R

Moved: Trustee Godfrey *Seconded:* Trustee Austin

THAT the Board of Education of School District 69 (Qualicum) encourages the use of SD69 student artwork to be included where possible in any communication.

CARRIED UNANIMOUSLY

The topic was forwarded to the Education Committee of the Whole for further discussion as to who would direct the use of student artwork and how it would be promoted.

14. POLICY COMMITTEE OF THE WHOLE REPORT

a. Board Bylaw 3: Meetings of the Board of Education

19-91R

Moved: Trustee Young *Seconded:* Trustee Godfrey

THAT the Board of Education of School District 69 (Qualicum) approve first reading to adopt the revisions to Board Bylaw 3: *Meetings of the Board of Education* at its Regular Board Meeting of September 24, 2019.

CARRIED UNANIMOUSLY

b. Board Bylaw 6: Indemnification

19-92R

Moved: Trustee Young *Seconded:* Trustee Godfrey

THAT the Board of Education of School District 69 (Qualicum) approve first reading to adopt the revisions to Board Bylaw 6: *Indemnification* at its Regular Board Meeting of September 24, 2019.

CARRIED UNANIMOUSLY

15. FINANCE & OPERATIONS COMMITTEE OF THE WHOLE REPORT

a. Ballenas Track Renewal Steering Committee Terms of Reference

Superintendent Elder presented the Terms of Reference for the Ballenas Track Renewal Steering Committee as directed by the Board at the August Board Meeting.

19-93R

Moved: Trustee Flynn *Seconded:* Trustee Young

THAT the Board of Education of School District 69 (Qualicum) adopt the proposed terms of reference for, and the recommended membership of, the Ballenas Track Renewal Steering Committee.

CARRIED UNANIMOUSLY

16. REPORTS FROM REPRESENTATIVES TO OUTSIDE ORGANIZATIONS

None

17. TRUSTEE ITEMS

a. Board Committee and Representative Appointments

Chair Flynn noted the changes to the board committee trustee representative appointments.

b. Liaison Schools

Chair Flynn noted the changes to the trustee liaison appointments.

c. Cessation of Category 4 and 5 Field Experiences (Trips)

Trustee Kurland stated that it is the Board's responsibility to demonstrate a leadership role. Further to scientific research and a call across the world for climate action, Trustee Kurland proposed that the Board cease category 4 and 5 field experiences for students in order to reduce CO2 emissions.

19-94R

Moved: Trustee Kurland *Seconded:* Trustee Austin

THAT the Board of Education of School District 69 (Qualicum) will not condone or sanction long distance, category 4: Out of Province (Canada and Continental United States) and category 5 (Extended Off-Continent) Field Experiences (Trips).

19-95R

Moved: Trustee Austin *Seconded:* Trustee Young

THAT the Board of Education of School District 69 (Qualicum) postpone the following motion to the October Board meeting:

THAT the Board of Education of School District 69 (Qualicum) will not condone or sanction long distance, category 4: Out of Province (Canada and Continental United States) and category 5 (Extended Off-Continent) Field Experiences (*Trips*).

CARRIED UNANIMOUSLY

19-96R

Moved: Trustee Austin *Seconded:* Trustee Young

THAT the cessation of Category 4 and 5 field experiences topic be referred to the October Education Committee of the Whole for discussion as a priority item.

CARRIED UNANIMOUSLY

d. Final Approval for Kwalikum Secondary School student trip to Switzerland, Italy, Monaco, France and Spain during Spring Break 2020

19-97R

Moved: Trustee Flynn *Seconded:* Trustee Godfrey

THAT the Board of Education of School District 69 (Qualicum) give final approval for a Kwalikum Secondary School student trip to Switzerland, Italy, Monaco, France and Spain during Spring Break 2020.

CARRIED

Trustee Young abstained

18. NEW OR UNFINISHED BUSINESS

None

19. BOARD CORRESPONDENCE AND MEDIA

a. Letter of Appreciation from Vancouver Island University re: Student Teacher Placements

20. PUBLIC QUESTION PERIOD

Trustees/senior administrators received comments and/or answered questions on the following topics:

- The future of the English and French language programs at Oceanside Elementary School.
- The proposed cessation of Category 4 and 5 field experiences (trips) and the inclusion of Board Policy 5020: *Field Experiences (Trips)* as a reference document on the October Education Committee of the Whole agenda.
- The potential affect of Ross Greene’s presentation’s on the wording in future school codes of conduct.

21. ADJOURNMENT

Trustee Godfrey moved to adjourn the meeting at 7:38 p.m.

Original signed copy on file

CHAIRPERSON

SECRETARY TREASURER